Committee Structure and Rightsizing
WCA Educational Webinar Series

December 13, 2021
Andy Phillips
What Do We Want To Accomplish Today?

• Understand the statutory requirements related to committee structure (HINT: there is a lot of freedom)

• Understand the PROCESS La Crosse County and Ozaukee County utilized to examine committee structure

• Learn how the La Crosse County and Ozaukee County models have worked

• Use our discussion today as a launch point for discussions in your county
Overview – County Committee Structure
Mandatory Committees

- Board of Health Wis. Stat. §§ 251.03, 251.04
- Commission on Aging Wis. Stat. § 46.82(4) - if a county aging program is established under Chapter 46.
- Chapters 46 & 51
  - Community Programs Board Wis. Stat. § 51.42(4)
  - Developmental Disabilities Services Board Wis. Stat. § 51.437(7)
  - Social Services Board Wis. Stat. § 46.22(1m)
  - Human Services Board Wis. Stat. § 46.23(4) – may be combined with Board of Health under Wis. Stat. § 251.03 and may replace other boards, see statutes for qualification requirements
Mandatory Committees (cont.)

- Emergency Management Committee Wis. Stat. § 323.14(1)(a)
- Highway Committee Wis. Stat. § 83.015
- Land Conservation Committee Wis. Stat. § 59.70(19)
- Local Emergency Planning Committee Wis. Stat. § 59.54(8)
- Rural Planning Committee Wis. Stat. § 27.019(4)
- County Park Commission Wis. Stat. § 27.02
- Sheriff’s Grievance Committee Wis. Stat. § 59.26(8)(b)1
- Traffic Safety Commission Wis. Stat. § 83.013(1)
- Veterans Service Commission Wis. Stat. § 45.81(1)
The FREEDOM Statute

Wis. Stat. § 59.03(1):

Every county may exercise any organizational or administrative power, subject only to the constitution and to any enactment of the legislature which is of statewide concern and which uniformly affects every county.
La Crosse County Example
29 Supervisors
Non-Partisan

Elected by District

CEO Prepares Annual Budget

COUNTY BOARD

COUNTY ADMINISTRATOR

CORPORATION COUNSEL

Executive Committee
Health & Human Services Board
Public Works & Infrastructure
Judiciary & Law Committee
Veterans, Aging & Long Term Care
Planning, Resources & Development

County Administrator
Health
Facilities
Clerk of Courts
Hillview Health Care Center & Carroll Heights

Corporation Counsel & Child Support
Human Services
Highway
Family Court Commissioner
Lakeview Health Center

County Clerk
Solid Waste
District Attorney
Veterans Services

Finance Department

Information Technology

Personnel

Treasurer

Elected Officers
- Sheriff
- County Clerk
- District Attorney
- Treasurer
- Register of Deeds
- Clerk of Courts

Five Elected Circuit Court Judges

County Library System
County Board and Committees

1. Board Chair appoints Committee Chairs and members to all Committees

2. Standing committees have oversight of departments, Special Committees do not

3. Five Standing Committees plus Executive (made up of Committee Chairs, 1\textsuperscript{st} & 2\textsuperscript{nd} Vice Chairs plus 1 at large)

4. Board meetings – 3rd Thursday

5. Committees meet week before regular Board

6. Full Board Policy Planning – Monday of Committee week

7. Administrator @ agenda preparation with Committee Chairs and Departments

\textit{Note: Supervisors are paid monthly salary, no per diems}
Ozaukee County Example
<table>
<thead>
<tr>
<th>Committees of County Board Members</th>
<th>County Board of Supervisors</th>
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<tbody>
<tr>
<td>Administrative</td>
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<td>Community Programs</td>
<td>Board of Health</td>
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<td>Highway</td>
<td>Buildings</td>
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<tr>
<td>Land Conservation</td>
<td>Commission on Aging</td>
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<td>Long-Term Support</td>
<td>Emergency Management</td>
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<td>Planning</td>
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<td>Personnel</td>
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<td>Social Services</td>
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<td>University Extension</td>
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It is not broken, can things be improved

How do we maximize the policy focus

Are there too many decision points

Do we look backward or forward
PURPOSE

Per Diem
Staff & Committee working
Board planning and policy
Creating linkages not meetings

POSITIVE

Maximize expertise of Board
Business approach
Active review of risk and opportunity
Organize by function

POWER

Money, strategy and policy
Set the agenda
Unknowns and concerns
Culture
Executive Committee

- Board Chair, Vice Chair, Second Vice Chair
- Chair’s “Cabinet” Three Committee Chairs
- Committee linkages
- Budget, Capital Plan, Debt & Union
- Strategic Plan Oversight
DEPARTMENTS:
• Clerk
• Corporation Counsel
• Treasurer
• Information Technology
• Human Resources
• Finance

Policy Issues:
• Elections
• Investments
• Child Support
• Fiscal Policy
• Personnel
• Radio and IT
Departments:
• Human Services
• Adrc
• Public Health
• Lasata Campus
• Veterans Services

Policy Issues:
• Alcohol And Drugs
• Mental Health
• Senior Services
• Communicable Disease
• WIC
• Vets Transport
DEPARTMENTS:
- Land and Water
- Parks and Planning
- Register of Deeds
- Land Information
- University Extension
- Planning and Parks

Policy Issues:
- POWTS & Sanitation
- Land & Vital Records
- GIS
- 4-H
- Planning
- Resource Management
DEPARTMENTS:
- Clerk of Courts
- County Sheriff
- District Attorney
- Emergency Management
- Coroner

Policy Issues:
- Courts System
- Jail & Patrol
- Haz Mat
- Rescue Boat
DEPARTMENTS:
• Highways
• Transit
• Facilities

Policy Issues:
• Road Maintenance
• Road Construction
• Shared Ride Taxi
• Express Bus
• Facility Projects
• Fairgrounds
Questions