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2 **SAWYER COUNTY BOARD OF SUPERVISORS –**
3 **AMENDMENTS TO THE SAWYER COUNTY BOARD OF SUPERVISORS POLICY**
4 **AND PROCEDURE MANUAL RELATING TO VIRTUAL ATTENDANCE AT**
5 **COUNTY BOARD AND COMMITTEE MEETINGS**

6
7 **RESOLUTION NO. 2021-97**
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10 **WHEREAS**, Wisconsin law authorizes the Sawyer County (the “County”) Board of
11 Supervisors (“County Board”) to adopt and enforce rules relating to the conduct and procedures at
12 its public meetings;
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14 **WHEREAS**, the County Board has adopted the “Sawyer County Board of Supervisors
15 Policy and Procedure Manual” (“Board Rules”);
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17 **WHEREAS**, the COVID-19 pandemic has resulted in certain operational changes in the
18 County, including the conducting of virtual committee and County Board meetings;
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20 **WHEREAS**, certain operational changes have become useful and the County Board
21 wishes to adopt certain changes as part of the Board Rules;
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23 **WHEREAS**, Rule 10 of the Board Rules states that the Board Rules “may be amended by
24 resolution at any regular session of the Board by a two-thirds vote of those Members voting”;
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26 **WHEREAS**, this Resolution and the proposed revisions to the County Board Rules set
27 forth herein were previously discussed at the County Administration Committee meeting on
28 September 9, 2021, at the County Board meeting on September 16, 2021, and again before the
29 County Administration Committee on October 14, 2021;
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31 **WHEREAS**, and the County Administration Committee voted to recommend to the
32 County Board that it adopt this Resolution and the proposed amendments to the Board Rules at its
33 meeting on October 21, 2021; and
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35 **WHEREAS**, the County Board then discussed this Resolution and the proposed
36 amendments to the Board Rules at its meeting on October 21, 2021, and thereafter voted by a two-
37 thirds majority vote of the County Board Supervisors present to amend the Board Rules, as set
38 forth below.
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40 **NOW, THEREFORE, BE IT RESOLVED**, the Sawyer County Board of Supervisors
41 determines, adopts and directs the following:
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- 43 1. Recitals. The Recitals set forth above are true and accurate, and are therefore
44 incorporated into the Resolution and shall be used not just for reference.
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2. Rule 2(8)-(10) Deleted. Rule 2(8), Rule 2(9) and Rule 2(10) of the Sawyer County Board of Supervisors Policy and Procedure Manual are hereby deleted.

3. Rule 2(8) Created. Rule 2(8) of the Sawyer County Board of Supervisors Policy and Procedure Manual is hereby created and shall read as follows:

Rule 2(8): Virtual Meetings and Attendance at County Board Meetings. All County Board meetings shall be held in person and there is a presumption that all County Board members shall attend County Board meetings in person. However, the County Board recognizes that some circumstances may require virtual attendance. County Board meetings may be held virtually, and County Board Members may virtually attend in-person County Board meetings, pursuant to the following rules:

a. All virtual County Board meetings, attendance and participation shall be subject to and shall comply with all applicable laws, including, but not limited to, Wisconsin’s open meetings laws set forth in Wis. Stat. Ch. 19. All County Board meeting notices and agendas shall have instructions for virtual access.

b. The County Board Chair may authorize a fully-virtual County Board meeting if deemed necessary, within the County Board Chair’s discretion. A County Board Member may still attend a fully-virtual meeting in person so long as the County’s meeting premises are accessible.

c. A County Board Member may virtually attend a County Board meeting if the County Board Member provides notice to the County Board Chair and County Clerk no later than 24 hours prior to the County Board meeting, except in emergency circumstances.

d. The County Board Chair shall attend any County Board meeting in person unless a fully-virtual meeting is called pursuant to (a) above, or in the event of emergency or other extraordinary circumstance.

e. Any County Board Member virtually attending a meeting shall comply with all rules of conduct, etiquette and ethics as required by these Rules and other applicable laws.

f. In the event of a County Board Member’s non-compliance or abuse of this Rule 2(8), the County Board Chair shall review these Rules and expectations with the County Board Member. If non-compliance continues, the matter shall be reviewed by the County Ethics Committee.

4. Part I, Section A No. 20, No. 21 and No. 22 Deleted. Sawyer County Board of Supervisors Policy and Procedure Manual, Part I, Section A, No. 20, No. 21 and No. 22 are hereby deleted.

- 92 5. Part I, Section A No. 20 Created. Part I, Section A No. 20 of the Sawyer County Board
93 of Supervisors Policy and Procedure Manual is hereby created and shall read as
94 follows:
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96 No. 20: Virtual Meetings and Attendance at Committee Meetings. All Committee
97 meetings shall be held in person and there is a presumption that all Committee
98 Members shall attend Committee meetings in person. However, the County Board
99 recognizes that some circumstances may require virtual attendance at Committee
100 meetings. Committee meetings may be held virtually, and Committee Members may
101 virtually attend in-person Committee meetings, pursuant to the following rules:
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103 a. All virtual Committee meetings, attendance and participation shall
104 be subject to and shall comply with all applicable laws, including, but not
105 limited to, Wisconsin's open meetings laws set forth in Wis. Stat. Ch. 19.
106 All Committee meeting notices and agendas shall have instructions for
107 virtual access.
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109 b. The Committee Chair may authorize a fully-virtual Committee
110 meeting if deemed necessary, within the Committee Chair's discretion.
111 A Committee Member may still attend a fully-virtual Committee meeting
112 in person so long as the County's meeting premises are accessible.
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114 c. A Committee Member may virtually attend a Committee meeting if
115 the Committee Member provides notice to the Committee Chair and the
116 County Clerk no later than 24 hours prior to the Committee meeting, except
117 in emergency circumstances.
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119 d. The Committee Chair shall attend any Committee meeting in person
120 unless a fully-virtual meeting is called pursuant to (a) above, or in the event
121 of emergency or other extraordinary circumstance.
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123 e. Any Committee Member virtually attending a meeting shall comply
124 with all rules of conduct, etiquette and ethics as required by these Rules and
125 other applicable laws.
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127 f. In the event of a Committee Member's non-compliance or abuse of
128 this No. 20, the Committee Chair shall refer the matter to the County Board
129 Chair. The Committee Chair and County Board Chair shall review these
130 Rules and expectations with the Committee Member. If non-compliance
131 continues, the matter shall be reviewed by the County Ethics Committee.
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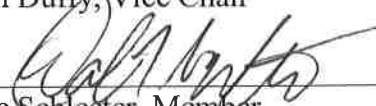
136 This Resolution is recommended for adoption by the Sawyer County Board of Supervisors at its
137 meeting on October 21, 2021 by this Sawyer County Administration Committee on this October
138 14, 2021.

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Tweed Shuman, Chair

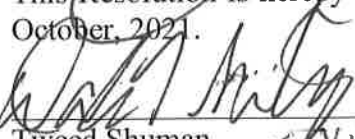
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Tom Duffy, Vice Chair

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144 Ron Kinsley, Member

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144 Dale Schleeter, Member

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147 James Schlender, Member

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150 This Resolution is hereby adopted by the Sawyer County Board of Supervisors this 21st day of
151 October, 2021.

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153  Dale Schleeter
154 Tweed Shuman, ~~Chairman~~ ^{x Vice Chair}

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154 Lynn Fitch,
155 Sawyer County Clerk

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