



**PREPARING FOR THE COUNTY BOARD ORGANIZATIONAL MEETING
AND
ORIENTATION FOR NEWLY ELECTED COUNTY BOARD SUPERVISORS**

Monday, January 13, 2020
10:00 a.m. - 3:00 p.m.

Holiday Inn Stevens Point – Convention Center
1001 Amber Avenue
Stevens Point, WI

AGENDA

1. Welcome and Overview

Moderator: Jon Hochkammer, Outreach Manager, Wisconsin Counties Association

2. Roles and Responsibilities General Overview

Speaker: Jon Hochkammer, Outreach Manager, Wisconsin Counties Association

3. Conducting the Organizational Meeting

Speakers: Andrew T. Phillips, Attorney, von Briesen & Roper, S.C.
Jon Hochkammer, Outreach Manager, Wisconsin Counties Association

4. Drafting Board Rules/Policies

Speaker: Andrew T. Phillips, Attorney, von Briesen & Roper, S.C.

- a. Officer – Number, Types, Duties
- b. Organization of the Board – Agendas, Committees, Resolutions and Ordinances
- c. Procedural Rules

5. Rules of Decorum

Speakers: Philip Freeburg, Local Government Law Educator, UW-Extension
Jon Hochkammer, Outreach Manager, Wisconsin Counties Association

6. Eau Claire County Presentation on Orientation for Newly Elected County Supervisors

Speaker: Kathryn Schauf, Eau Claire County Administrator