

Resolution No. 12 - 05/17

**ADOPTING PUBLIC PARTICIPATION PROCEDURES
FOR UPDATING THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR
WALWORTH COUNTY**

Moved/Sponsored by: County Zoning Agency

WHEREAS, pursuant to Section 66.1001 of the *Wisconsin Statutes*, all units of government which enact or amend zoning, subdivision, or official mapping ordinances on or after January 1, 2010, must adopt a comprehensive plan; and

WHEREAS, the Walworth County Board of Supervisors, in cooperation with the Towns of Darien, Delavan, East Troy, Geneva, LaFayette, LaGrange, Richmond, Sharon, Spring Prairie, Sugar Creek, Troy, Walworth and Whitewater, adopted the *Walworth County Multi-Jurisdictional Comprehensive Plan* under the authority of and procedures established by Section 66.1001 of the *Wisconsin Statutes* on November 10, 2009; and

WHEREAS, Section 66.1001(4)(a) of the *Wisconsin Statutes* requires that the Walworth County Board of Supervisors adopt written procedures designed to foster public participation during the preparation or update of a comprehensive plan; and


WHEREAS, the Walworth County Board of Supervisors believes that regular, meaningful public involvement in the comprehensive planning process is important to assure that the comprehensive plan continues to reflect input from the public; and

WHEREAS, public participation procedures have been developed to foster public participation in the comprehensive plan update process.

NOW, THEREFORE, BE IT RESOLVED that the Walworth County Board of Supervisors hereby adopts the Public Participation Procedures for Updating the Comprehensive Plan attached hereto as Exhibit A to fulfill the requirements of Section 66.1001(4)(a) of the *Wisconsin Statutes*.



Nancy Russell
County Board Chair



Kimberly S. Bushey
County Clerk

This Resolution/Ordinance was:
Adopted: Roll Call/U.C./Voice
Rejected/Referred/Laid Over

County Board Meeting Date:

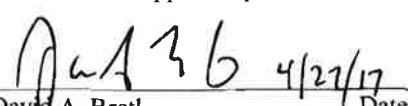
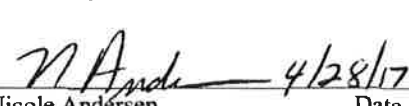
Ayes: Noes: Absent:

Action Required: Majority Vote X

Two-thirds Vote _____

Date May 9, 2017
Other _____

Policy and Fiscal Note is attached.
Reviewed and approved pursuant to Section 2-91 of the Walworth County Code of Ordinances:

 _____ David A. Bretl County Administrator/Corporation Counsel	 _____ Nicole Andersen Deputy County Administrator - Finance
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If unsigned, exceptions shall be so noted by the County Administrator.

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EXHIBIT A

**PUBLIC PARTICIPATION PROCEDURES
FOR UPDATING THE COMPREHENSIVE PLAN:
WALWORTH COUNTY**

Introduction

On November 10, 2009, the Walworth County Board of Supervisors adopted a comprehensive plan under Section 66.1001 of the *Wisconsin Statutes*, which is documented in a report titled “*A Multi-Jurisdictional Plan for Walworth County: 2035*.” The comprehensive plan was prepared in accordance with a public participation plan adopted by the Walworth County Board of Supervisors on August 8, 2006 that included activities to foster public participation in the preparation of the comprehensive plan. Under Section 66.1001(4)(a) of the *Wisconsin Statutes*, future updates to the comprehensive plan must also be carried out in accordance with a public participation plan, adopted by the Walworth County Board of Supervisors, designed to foster public participation in the update process. The balance of this document describes the process to be followed by the County to foster public participation in the consideration of updates to the comprehensive plan.

Part 1: Public Participation Activities and Procedures for Comprehensive Plan Updates

1. Background Materials

The County will provide opportunities for public review of materials describing all proposed updates to the comprehensive plan, including the following:

- Printed copies of materials describing a proposed plan update will be made available at the Walworth County Government Center in the Land Use and Resource Management Department.
- Electronic copies of materials describing a proposed plan update may be posted on the County’s website.

2. Optional Public Informational Meeting

The County, at its option, may schedule a public informational meeting to be held prior to the required public hearing. The public informational meeting will provide an opportunity for the public to review maps and other information relating to the proposed update. No formal procedures or notice requirements are required for the informational meeting; however, the County will provide notice of the meeting through its website and through publication or posting.

3. Public Hearing

As required by Section 66.1001(4)(d) of the *Wisconsin Statutes*, the County Board of Supervisors will hold a public hearing on the proposed update to the comprehensive plan. The hearing may be held by the County Zoning Agency, County Board of Supervisors, or jointly by the County Zoning Agency and the County Board of Supervisors. The County Zoning Agency and County Board of Supervisors will consider public testimony provided at the hearing and any written comments submitted to the County prior to the hearing during their deliberations on the proposed plan update.

1 **4. Notice of Public Hearing**

2 The public hearing will be preceded by a Class 1 notice that is published or posted at least 30
3 days before the hearing is held. In accordance with Section 66.1001(4)(d) of the *Wisconsin*
4 *Statutes*, the notice will include the date, time, and place of the hearing; a brief summary of
5 the proposed comprehensive plan update and/or a map illustrating the proposed update; a
6 local contact who may be contacted for additional information on the proposed plan update
7 and to whom written comments regarding the plan update may be submitted; and information
8 regarding where and when the proposed plan update may be inspected before the hearing and
9 how a copy of the proposed plan update may be obtained.

10
11 **5. Notification to Interested Parties**

12 The County will provide a copy of the public hearing notice and the proposed update at least
13 30 days prior to the public hearing to any person who submits a written request to receive
14 notice of a proposed update under Section 66.1001(4)(f) of the *Wisconsin Statutes*. The
15 County may charge a fee to cover the cost of providing such notice. In accordance with
16 Section 66.1001(4)(e) of the *Wisconsin Statutes*, the County will also provide notice to
17 nonmetallic mining operators within the County; to persons who have registered a
18 marketable nonmetallic mineral deposit within the County; or to persons who own or lease
19 property on which nonmetallic minerals may be extracted, if such person has requested
20 notification in writing. The County will maintain a list of persons who have submitted a
21 written request to receive notices of public hearings under Sections 66.1001(4)(e)(3) and
22 66.1001(4)(f) of the *Wisconsin Statutes*.

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24 **6. County Zoning Agency Recommendation**

25 Following the public hearing, the County Zoning Agency will make a recommendation to the
26 County Board of Supervisors to approve, deny, or modify the proposed update. The County
27 Zoning Agency's recommendation will be in the form of a resolution approved by a majority
28 of the full membership of the County Zoning Agency.

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30 **7. County Board of Supervisor's Action**

31 Following County Zoning Agency action, the County Board of Supervisors will consider the
32 update and the County Zoning Agency's recommendation and approve, deny, or refer the
33 proposed update back to the County Zoning Agency. If approved, County Board of
34 Supervisors approval will be in the form of an ordinance adopted by a majority of the full
35 membership of the County Board of Supervisors.

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37 **8. Distribution of Plan Update**

38 If approved by the County Board of Supervisors, printed or electronic copies of the update
39 will be sent by the County to the parties listed in Section 66.1001(4)(b) of the *Wisconsin*
40 *Statutes*.

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42 **Part 2: Additional Procedures for Rezoning Requests that Require Comprehensive Plan**
43 **Updates**

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45 Future amendments to the Comprehensive Plan may be conducted from time to time outside the
46 scope of this comprehensive plan update and will be handled in accordance with Section
47 66.1001(4) *Wisconsin Statutes* and public participation procedures established by Walworth
48 County in Resolution 81-02/10 and the Town with jurisdiction over the amendment.